

**Members are requested to submit their abstracts for the forthcoming Assam Conference (ACCLMPCON 2022) on the 8<sup>th</sup> and 9<sup>th</sup> of January 2022.**

**Guidelines for Oral presentation / Poster presentation submission are as follows:**

**The criteria for submission of abstracts for oral presentation and poster presentation for the conference include:**

- Members of any of the chapters of ACCLMP or
- Presenting author is a registered delegate for ACCLMPCON 2022, Guwahati, Assam

**Important dates:**

- Oral presentation or Poster presentation
  - Deadline for abstract submission: 30<sup>th</sup> November 2021
  - Notification of Abstract acceptance: 15<sup>th</sup> December 2021

**Oral presentation or Poster presentation**

The scientific committee, ACCLMPCON 2022 has set the following guidelines for the submission of abstracts for the conference:

- Abstracts must be accompanied by an undertaking from the presenting author that he/she has obtained the due permission from the co-authors to present in ACCLMPCON 2022.
- The content of the Oral presentation or Poster presentation should not have been published in any journal or is being considered for publication.
- Only Email submission would be accepted. Submission by letter, fax or any other method will NOT be accepted at any time.
- **All abstracts are to be mailed to the email id - [abstracts.acclmp@gmail.com](mailto:abstracts.acclmp@gmail.com)**
- **Kindly give the subject of the email as “ABSTRACT ACCLMPCON 2022”**

**Guidelines to submit abstracts**

- All abstracts must be submitted in Microsoft Word format
  - Language : English
  - Font face : Times New Roman
  - Font size : 12
  - Line spacing : 1.5
  - Alignment : Left aligned
- The abstract should not exceed 300 WORDS excluding the title and the authors names.
- The abstract should carry the title of the work and name of the authors and their institutions.
- Kindly DO NOT mention the degree, titles, address, references and acknowledgement in the abstract.

- The name of the presenting author needs to be UNDERLINED.
- The body of the abstract should contain the following information
  - Introduction
  - Aims and objectives
  - Materials and methods
  - Results and observations
  - Conclusion
- Use of abbreviations is NOT ALLOWED in abstract.
- Write numbers as numerals rather than words.
- Tables, charts, photographs and any other information are NOT ACCEPTABLE as part of the abstract.
- Do NOT enter the title, authors, or grant information into the abstract body submission field but include any references in the abstract body.
- All abstracts would be published in the received form. Hence, we would like to request you to kindly check all grammatical and spelling mistakes before submitting the abstract. The responsibility for the submission of an accurate and precise abstract lies solely with the authors.
- All abstracts would be masked and then sent to selected members of the scientific committee. The shortlisted abstracts would be intimated to the registered delegates by 15<sup>th</sup> December 2021.
- Once accepted, the guidelines for preparation of the Oral presentation or Poster presentation will be intimated to those whose abstracts are selected for presentation.
- The decision of the scientific committee with respect to acceptance of the abstract for Oral presentation or Poster presentation shall be considered as final.
- The decision of the judges would be considered final.

**Form for submission of Papers:**

Kindly read the guidelines for submission of the manuscripts

- Name of Delegate
- ACCLMPCON 2022 registration number
- ACCLMP membership number (AAM/APM)
- Age (as on 1<sup>st</sup> April 2021)
- Gender
- Title of the presentation

This information should be included with the abstract on a separate page preceding the abstract in the same format as the abstract.